



## Encore Dance Center Spring Concert of Dance 2016

### Dress Rehearsal Information Monday~Wednesday, May 9<sup>th</sup>~ 11<sup>th</sup>

The Dress Rehearsal will be during the last days before the Spring Concert at our studios and is mandatory. Dress Rehearsal is the time where the dancers will have a chance to practice their dance on a stage environment without an audience. A dress rehearsal includes proper hair, make-up and costumes. It is easiest to arrive with your costume and make-up on. Please note that any costume changes will need to be done in the bathrooms during dress rehearsal. Dress Rehearsal is closed to observation, which means parents will not be permitted past the lobby during this time.

During the Dress Rehearsal, dancers take a group picture. If you wish to purchase pictures, please send the picture order form (you receive with the costume) with your student to class where they will give the order form to their teacher to keep track of during Dress Rehearsal.

Please make sure that your dancer is ready to go by the arrival time listed for their class. Please remember that unlike other situations you may have been in, Encore's Dress Rehearsal runs on time. We know that you are very busy and we make sure that the schedule we give you is the schedule we follow. Therefore, if you are not ready by the time listed, we cannot wait for you.

### Students in Multiple Classes during the Show

Sometimes students are at the age where they do not want to change in front of other people. Please remember that not all students will have time to go to the bathroom to change in private during our hour long shows. For those students wishing to keep everything covered, we recommend that they wear a nude leotard under their costumes. Students can purchase nude leotards at dancewear stores, or we have them available through our online distributor Curtain Call for Class: <http://curtaincallforclass.com/my-studio/43430>.

### Families in Multiple Shows

We try our best to keep all students and families in a single show, however sometimes conflicts occur within classes and multiple shows are unavoidable. For those families who are inconvenienced, we offer a consolation that you will receive your 2 prepaid tickets for each of your dancers for every show that your dancers are performing in. For example, if you have two dancers, one in Show A and one in Show B, you would receive four pre-paid tickets to both Show A and B. Any additional tickets are still \$10 each, per show.

### Dance Shoes Information

Please remember to check your dancer's shoes now to make sure their shoes will last to the show. If anyone will need new shoes before the show, we recommend you use our online distributor Curtain Call for Class at <http://curtaincallforclass.com/my-studio/43430>.



# Encore Dance Center

## Spring Concert of Dance 2016

### Show Information

### Sunday, May 15<sup>th</sup>

The Spring Concert of Dance will be at Libertyville High School. Our Spring Concert of Dance is split into three separate shows: a 12:00 Show (Show A), a 2:30 Show (B), and a 4:30 Show (C). Dancers will not be allowed backstage until a half-an-hour before their show- we need time to get the dressing rooms ready before and in between shows.

When you arrive for the Spring Concert of Dance, you will need to check your student in backstage. Dancers enter the building through a different entrance than the audience. Their entrance is slightly north of the auditorium entrance, through the glass double doors (please see the diagram later in the packet). It is very important that the dancers arrive in time so that they can get situated before the show begins. We ask that all younger dancers are brought by a parent to the dressing room. As you follow the backstage hallway around, someone will meet you to check in your dancer.

We will be using a card security measure for check in and check out. We have never had a problem with backstage pick up/drop off, however it is always very chaotic and this system shortens the time it will take you to check in/out your student. As you receive your Spring Concert tickets, you will also receive a barcode card with your dancer's name and dressing room locations. When you arrive backstage you will scan your dancer in before heading to the dressing rooms. If you feel your dancer is old enough to check themselves in and out, they will hold onto their card. If your dancer is younger and you wish to accompany them to the dressing room, you will keep their card with you for check out. At the end of the show, dancers or their parents will scan the card to check themselves out. Please remember that no dancer will be able to leave without their card, so if one parent is going to pick up two sets of dancers, please make sure that you have given your dancer's card to that parent. Please note that dancers will only be able to exit after the show through the backstage hallway only (the one that you enter from). This requirement is necessary to make sure that all dancers leave with the appropriate parent. Also, if anyone has any issues with custody or restraining, please make sure that you inform our office before the weekend of the show so that we can increase our awareness backstage.

Once the dancer has been checked in, your dancer will go to one of four dressing rooms. After your dancer is situated, parents may leave the dressing room. After the show, we ask that only one parent per dancer come to pick-up the dancer and their belongings. The dressing room gets very crowded after a show and we ask that family and friends wait in the theater lobby or outside for the dancers to leave backstage. Also, we cannot allow men to enter Dressing Rooms 1-3, since girls may be changing in them.

During each show, parents will not be allowed in the dressing room, nor will siblings who are not performing in that show. We will have plenty of help from our faculty and staff to help the dancers change costumes or stay calm. Please remember that the dancers have worked very hard all year to get ready for our show so that you can see them perform. So please sit back and enjoy the show in the theater.



## Encore Dance Center Spring Concert of Dance 2016

### Costume Information

Costumes have begun to arrive. When they come in, the dancers try on costumes to ensure a proper fit. Please remember that each dancer will be responsible for providing their own dance shoes, but tights (if needed) will be included with their costume. Please remember that Encore does make sure that your dancer's costumes are a standard fit, meaning that if straps need to be sewn we will do so. But please understand that we do not alter costumes for a perfect fit for your dancer. We make sure that all of the costumes look the same on all of the students. We do not make the costume perfect for your child. If you are looking for a custom fit alteration, you will need to handle those yourself.

During Observation Week in April, costumes will be handed out. We have found that two weeks before the concert is enough time to receive the costume, but not too long to lose or damage it. We ask that all parents try to keep dancers from wearing their costumes around the house before the concert weekend, thereby minimizing the chance of losing pieces or dirtying the costumes. Please remember that it is impossible to replace any pieces at that time.

Costumes will be handed out on a hanger, already pressed or steamed. As long as you hang them up when you take them home, the costumes will be literally ready to wear for Dress Rehearsal. Please keep them hung so that they do not become creased or wrinkled. And please consider putting them in a special closet so that younger siblings are not able to play dress up with them.

### Picture Information

This year we will be using the same fantastic photography company Capture Photography. Portrait Pictures are taken at the Dress Rehearsal. Each class will be taking a group picture and anyone interested can have individual pictures taken at the same time. Order forms for portrait pictures will be going home with the costumes in April. Students interested in ordering pictures need to bring their order form with them to dress rehearsal and give them to their teacher when they go onstage. We apologize that we cannot accept the order forms early to ensure that there is no confusion with your dancer's pictures.

### Video Information

Our Spring Concert of Dance will be professionally videotaped by Zaker Video Productions again this year. Their picture and sound quality is fantastic, and DVDs will be sold for \$25, which includes shipping and handling to your home. We highly recommend that you purchase the professional quality DVD. We all wish that when we were young and dancing, our parents had done that for us, instead of the shaky, fuzzy camcorder video we are forced to watch now.

### Flower Information

As always, flowers will be available for sale on the day of the Spring Concert, as well as pre-order online in May. Please understand that you do not have to purchase your flowers through this florist, however some families find the convenience and reasonably priced flowers to be perfect for their dancers.



# Encore Dance Center Spring Concert of Dance 2016

## Ticket Information

Included with this packet is a ticket order form. All seats in the theater are assigned seating. Tickets are filled on a first come, first serve basis. Therefore, you want to return the ticket form as quickly as possible to ensure the best seats. Ticket forms cannot be accepted without payment in full, and will also not be accepted if there is an outstanding balance on your account. Although we do not sell out and “every seat is a good seat”, some seats are better than others. If you have any requests or handicap requirements, please put those on your ticket order form so that we can do our best to fill your requests. Please be sure to note any wheelchair-bound seats needed as well.

Please remember that even if you only want your prepaid tickets, you must turn in the ticket form. We fill the seats as we receive the forms and until we receive your form, we do not know if you would like additional tickets. Once we receive your form, we fill it and assign the seats. Please remember that if you order additional tickets after you turn in your order form, those additional seats may not be near your initial order. We try to seat your second order as close to the first order as possible. However, if you prefer, we can move your initial order to seats with your second order, however your seats will be filled as of the availability of the second order.

## Theater Information

The Spring Concert of Dance is at Libertyville High School’s Butler Auditorium. The address of the school is 708 W. Park Avenue. Directions to LHS is as follows:

**From Encore Dance Center (Vernon Hills)**

Go North on Milwaukee/Route 21

Turn Left onto Route 176/West Park Avenue

Turn Right at second stoplight into Libertyville High School

Butler Auditorium’s entrance is the closest corner entrance to the school as you turn off of Rte. 176 (on the south-east corner of the building)

